



Dec. 3 11am-7pm
 Calgary TELUS 
 Convention Centre

empowering
 Calgary's
 workforce

2014 EXHIBITOR APPLICATION / CONTRACT Page 1 of 2

To the attention of (Green Living rep): _____ Date: _____

1. EXHIBITOR'S CONTACT INFORMATION:

COMPANY/ ORGANIZATION/ SCHOOL NAME _____

ADDRESS _____

CITY _____ PROVINCE _____ POSTAL CODE _____

TELEPHONE _____ E-MAIL _____

WEBSITE _____

FACEBOOK URL _____ TWITTER HANDLE _____

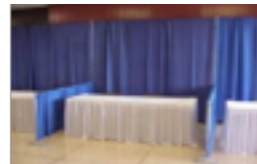
2. WE WANT TO EXHIBIT OUR:

- Recruitment opportunities
- Volunteering/networking opportunities
- Schools and programs
- Hands-on help
- Please send information on Green Jobs Forum sponsorship opportunities

3. EXHIBITOR COSTS FOR A 10' x 8' BOOTH:

Early Bird Rate: \$795.00
 After July 31, 2014: \$995.00
 Not-for-profit/Charity Rate: \$595.00

EXHIBITOR BENEFITS:



Each exhibitor will be provided with carpet, one table, one chair, pipe and drape. If you require an electrical outlet, wireless internet or a parking pass please contact the Telus Convention Centre exhibitor services.

PAYMENT TERMS: This application / contract must be accompanied by the appropriate deposit to guarantee this rate and to proceed with space allocation. Final payment must be made in full by September 31, 2014. Payment in full is required if booking space after September 31, 2014.

4. PAYMENT OPTIONS:

Charge to my: Visa MasterCard AMEX

CARD NUMBER _____ EXPIRY DATE _____

CARDHOLDER NAME _____

SIGNATURE _____

By cheque. Please make payable to ECO Canada.

\$ _____
 SPACE COST

\$ _____
 CORNER CHARGE

\$ _____
 H.S.T. 13%

\$ _____
TOTAL COST

\$ _____
 DEPOSIT (20% min.)

\$ _____
FINAL BALANCE DUE SEP. 31 2014

OFFICE USE ONLY

SPACE SIZE _____

SPACE(S) ASSIGNED _____

INVOICE NUMBER _____

CATEGORY _____

ACCEPTED BY SHOW MANAGEMENT _____

DATE _____



200 - 308 11 Avenue SE
 Calgary, AB T2G 0Y2

Tel: 403 233-0748
 Fax: 403 269-9544

www.eco.ca
 E-mail: info@eco.ca



All pages must be completed and returned to make this application/contract valid. ➔

1. The Exhibitor must provide proof of adequate insurance coverage (insurance certificate of the value of \$2,000,000) which meets the guidelines of The Green Jobs Forum. Without this, Show Management cannot allow an Exhibitor to participate.
2. The Exhibitor agrees to confine his/her presentation to within the contracted space only, and within the maximum height set by the Show rules and regulations and to maintain a staff in his/her booth space during Show hours.
3. Management reserves the right at any time to alter or remove exhibits or any part thereof, including printed materials, product, signs, lights or sound, and to expel exhibitors or their personnel if, in Management's opinion, their conduct or presentation is objectionable to other Show participants and/or attendees.
4. Management agrees to provide the Exhibitor with a draped backdrop, side railings, one table and chair at no charge.
5. All electrical wiring and outlets shall be at the Exhibitor's expense. All operating electrical equipment used in the exhibit must have CSA or equivalent provincial power authority approval.
6. Space contracted by the Exhibitor may not be sublet without the prior written permission of Management. The Exhibitor may not distribute literature or promotional material from a third party without the prior written consent of Management.
7. The Exhibitor agrees to abide by all regulations and rules adopted by Management in the best interests of the Forum, and agrees that Management shall have the final decision in adopting any rule or regulation deemed necessary prior to, during, and after the Show.
8. The Exhibitor will be liable for and will indemnify and hold harmless Management from any loss or damages whatsoever suffered by Management as a result of any loss or damages whatsoever occurring to or suffered by any person or company, including, without limiting the generality of the foregoing, the Exhibitor, other exhibitors, Management, the owner of the building and their respective agents, servants and employees and members of the public attending the Show, either on the said space or elsewhere if said loss or damages arose from or were in any way connected with the Exhibitor's occupancy of said space.
9. The Exhibitor may use The Green Jobs Forum logo to promote only his/her participation at the Show. It cannot be used in any way that is perceived as an endorsement by The Green Jobs Forum of the Exhibitor's company, product, and/or service.
10. Goods must not be shipped to the Show for shipping charges to be paid on arrival as these will not be accepted by Management. Management assumes no responsibility for loss or damage to goods before or during the period of the Show, or after its closing.
11. The Exhibitor agrees that no display may be dismantled or goods removed during the entire run of the Show but must remain intact until after the closing hour of the last day of the Show. The Exhibitor also agrees to remove his/her exhibit, equipment, and appurtenances from the Show building by the final move-out time, or in the event of failure to do so, the Exhibitor agrees to pay for such additional costs as may be incurred.
12. Management reserves the right at its sole discretion to change the date or dates upon which the Show is to be held and shall not be liable in damages or otherwise by reason of any such change. In addition, Management shall not be liable in damages or otherwise for failure to carry out the terms of this Agreement in whole or in part where caused directly or indirectly by or in consequence of fire, storm, flood, war, rebellion, insurrection, riot, civil commotion, strike or by any cause whatever beyond the control of Management whether similar to or dissimilar from the causes enumerated herein. In the event that the exhibit space to be used by the Exhibitor should in any way be rendered unusable, the Exhibitor shall pay for such space only for the period during which it was or could have been used as determined within the sole discretion of Management.
13. Management reserves the right to cancel this contract and to withhold possession of exhibit space if the Exhibitor fails to perform any material condition of this contract or refuses to abide by the Show rules and regulations.
14. The Exhibitor agrees to observe all union contracts and labour relations in force, and agreements between Management, official contractors serving companies and the building in which the Show will take place and do so according to the labour laws of the jurisdiction in which the building is located.
15. Management reserves the right to alter or change the space assigned to the Exhibitor.

CANCELLATION POLICY


This contract may be cancelled by either party provided written notice is received as follows:

- By July 31st, 2014 in which case no fee shall be charged for the cancellation
- After August 31st, 2014 in which case a fee of \$250 will be charged to the credit card provided below.

By cancelling this contract the Exhibitor forfeits all right or claims to the allocated space and Management is free to assign it to others and collect the cancellation charge as liquidation damages.

This cancellation policy is not conditional upon approval of booth location.

- We agree to abide by all rules and regulations adopted by Show Management (The Green Jobs Forum) and have read the Conditions of Contract as shown above.
- If this contract is sent to The Green Jobs Forum by facsimile, we authorize The Green Jobs Forum to take any and all steps as though the facsimile copy of the contract were an original.

 **Authorized Signature**

Company Name

Date